

**SHREE RATANSHI PURUSHOTTAM ANADA COLLEGE OF EDUCATION,
BORSAD, DIST: ANAND PIN: 388540**

ACCREDITED BY - NAAC –'B' Grade (2.60 CGPA)

**(MANAGED BY SHREE J D K PATEL DAVOLWALA
EDUCATION TRUST & EMHS TRUST, BORSAD)**

Website: www.rpaedu.org

Email: rpanadaedu@yahoo.com

Affiliated to Gujarat University, Ahmedabad



**The Annual Quality Assurance Report (AQAR) of
IQAC**

Year; 2011-12

Basic Information of the Institute

The Annual Quality Assurance report (AQAR) of the IQAC

**Name of the Institute: Shree Ratanshi Purushottam Anada College of
Education, Borsad.**

**Office Address: Near Civil Court, Borsad Dist: Anand, Pin: 388540
Gujarat**

Name of the head of the Institute: Dr J K Talati

Phone No: (o) 02696 222519

(R) 0265 3304032

(M) 09898440236

College Website: www.rpaedu.org

Email: dr.jiteshtalati@yahoo.com

Name of the IQAC coordinator: DR Milankumar B Shah

Phone No: (02697 251670)

(Mob: 09428151670)

Email: rpanadaedu@yahoo.com

Shree R P Anada College of Education, Borsad.

The Establishment of Internal Quality Assurance Cell (IQAC) Year: 2011-12

The composition of IQAC as under

1. Chair person: Dr J K Talati
2. Co ordinator: Dr Milankumar B Shah
3. Members of Cell : (Lecturers):
 1. DR C U SOLANKI
 2. DR S L JADAV
 3. DR K B PARMAR
 4. DR A D ZIBBA
 5. MRS M C VANIA
 6. DR L C PATEL
4. Administrative Officer: SHRI D N VASAVA
5. Member from the management: JANA KBHAI R PATEL
6. Local Society:Dr. Prashant Patel

DETAILS OF THE MEETING

Dates	Member Present	Agenda of the meeting
18-06-2011	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR DR A D ZIBBA MRS M C VANIA DR L C PATEL	Orientation, Basic Information of the Institution. Action plan for quality enhancement, Distribution of work of whole year
24-06-2011	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR DR A D ZIBBA MRS M C VANIA DR L C PATEL	Discussion of different activities, discussion on KCG - UDISHA
17-08-2011	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR	Meeting / discussion on academic activities(teacher's day celebration, Hindi day) for the upcoming year
12-09-2011	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV	Meeting on Examination, stray lesson strategy in observing lesson planning
18-11-2011	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR DR A D ZIBBA	Discussion on academic semester-2 and planning
05-01-2012	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR DR A D ZIBBA MRS M C VANIA DR L C PATEL	General meeting
01-03-2012	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR DR A D ZIBBA MRS M C VANIA DR L C PATEL	General discussion and review meeting,

28-03-2012	DR J K TALATI DR M B SHAH DR C U SOLANKI DR S L JADAV DR K B PARMAR DR A D ZIBBA MRS M C VANIA DR L C PATEL	Meeting for making research proposal for Minor Research Project
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PART-A

The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and outcome achieved by the end of the year.

Brief outline of the Action Plan (2011-12):

The IQAC of the college prepared a complete plan at the beginning of the year to be followed throughout the academic year 2011-12. The cell also did a follow up, in the implementation of the plan all throughout the year. An outline of the emphasis that was given is as under.

- Improve quality of the teaching with a view to annual goal and achievement.
- Encourage faculties to do minor/major research work.
- Encourage faculties without Ph.D. degree to pursue for the degree.
- Improve the competence of the students and teachers with society concern.
- Emphasis on the utilization of modern teaching techniques in classroom teaching.
- Enhance the outreach programmes of the college.
- Use of ICT in TLP.

Outcome achieved by the end of the year.

1. Encourage faculties without Ph.D. degree to pursue for the degree.

- Smt. M.C. Vaniya has registered for her Ph.D. thesis.

2. Encourage faculties to do research minor or major research work.

- Lecturers are trying to get minor research project. Preparation of proposal has been going on now a days.

3. Improve the competence of the students and teachers.

- Teachers were encouraged to participate in different workshops, conferences, seminars etc. for enhancing their knowledge and skill.

- Students were made to participate in different activities of the college, which helps them to improve the personality.

- Internship was conducted for the improvement of the student teachers in internship programme.

- As a part of Competency building, College Faculty were sent to Capacity

Building Programme Organised by Knowledge Consortium of Gujarat.

4. Emphasis on the utilization of modern teaching techniques in class room teaching.

- Faculties were encouraged to use multimedia and power point presentations for delivering lectures and demonstration.
- Computer and other peripherals were provided to the faculties for lecture preparation.
- Students are also encouraged to use modern teaching techniques for their practice teaching in schools.

5. Enhance the outreach programmes of the college.

- Workshops, seminars, Inter-schools competitions etc. were arranged for different sections of the society.
- Different social programmes were arranged for bringing awareness in the society.
- Programmes on health awareness and alertness against deficiency disease were arranged for the benefit of the students and societal need.

Part B

1. Activities reflecting the goals and objectives of the institution.

The college from the time of inception had very clear goals and objectives. This are followed in all respect during the year 2011-2012. The student trainees were taught to be honest from their deeds to sends strong signals to the society through the new generation to which they will cater during their future career.

To stimulate students in academic, guest lecturers were arranged to improve performance. To improve personality of the students, competition like elocution, essay writing etc., poet reciting, patriot song competition, B.B. work competition, rangoli making was arranged all throughout the year. Personality development programmes, etc were arranged for creating social values among the students.

We every year celebrate Gurupoomima and Teacher's day with enthusiasm and students participations. The college celebrates the Independence and Republic day. The programmes are commonly arranged with sister institutions of the same trust. Giving equal opportunity to all the stack holders, parent meeting was arranged. Physical fitness was given equal importance by providing all sport equipments. Sports day and different sports competitions were conducted. From time to time feedback is received orally from the stack holders for the betterment of the institution.

2. New academic programmes initiated (UG and PG).

No new academic programmes were started in present year. We arrange SCOPE examination according to instruction of KCG for the academic year.

3. Innovations in curricular design and transaction.

Throughout the academic year, unit test were conducted and assignment in each paper has been arranged in year. Sarvadharmasambhava prayer is arranged for 30-40 minutes in assembly hall with presentation of students and faculty. Seminar and project work was made compulsory for the students. To improve and enhance the creativity of writing skills in the students, spot examination for the general paper were prepared by the faculties of the college. Guest lecturers were arranged in the college. Different subject experts from different institutions were invited for guest lectures. The college arranges inter faculty exchange programmes regularly.

4. Inter-disciplinary programmes started.

The college is affiliated to the Gujarat University, so the courses already being offered are as per university curricula.

5. Examination reforms implemented.

Semester System was implemented in our university, as a part of it so many examination reforms were made in evaluation of students. Quiz, seminar, projects, assignment, unit test were conducted throughout the year for the benefit of the students. Question bank was developed for the better achievement of the students' whole year. Answer sheets were shown to the students, so that they can know their own good content qualities in written form as well as mistakes and improve those and tried to get good score. Bright and poor students were sorted out and treated accordingly in separate groups. Content-based assignments were given.

6. Candidates qualified: NET/SLET/GATE etc such data.

The B.Ed. is only one year course, so there is no scope of NET/SLET/GATE examination in this professional course. No one is available of the students for the year 2011-2012. During last year many students were passed TAT examination taken by Govt. of Gujarat for the selection of the teachers.

7. Initiative towards faculty development programme.

Faculties were encouraged to participate in various programmes. They were provided with guidance for seminars and workshops were arranged on contemporary topics for enhancement of the faculty. Guest lecturers of the experts were arranged for the benefit of the faculty and the students.

Initiative towards faculty development programme arranged by college

1. Date: 06-08-2011 Lecture of DR R R Joshi on subject Adjustment.
2. Date; 17-08-2011 Lecture of DR Ruchitaben Vadhel on Female Health awareness
3. Date: 05-09-2011 Lecture of DR N R Patel " Commitment of Teacher"
4. Date 26-09-2011 Lecture of MR Shantibhai Parekh on Save Environment
5. Date 26-09-2011 Lecture of MR Mangalbai on Loksahitya
6. Date 03-01-2012 Lecture of Sureshbhai Shah on Economical Awareness
7. Date 04-01-2012 Lecture of Deval Shastri on Personality Development
8. Date 06-01-2012 Lecture of DR R R JOSHI on Education Scope and Guidance
9. Date 03-02-2012 DR Maheshbhai Yagnik & DR N R Patel on Career Guidance

Staff academic performances:

Participation and paper presentation

DR Jitesh Talati

1	KCG Dept of Higher Education Govt of Gujarat	21-22 January 2011	Mission mode and implementation
2	Dept of Education EFCTA Ahmedabad	9 October 2011	Innovation in Evaluation
3	CASE, MSU, Vadodara	8-9 March 2011	Women education in Technology on Higher Education
4	M M Shah Mahila Arts College Kadi	18 March 2012	Enhancement of Quality in Research in languages

Participation and paper presentation

DR Milankumar B Shah

1	KCG Dept of Higher Education Govt of Gujarat	21-22 January 2011	Mission mode and implementation
2	Shri M M Ghodasar Arts Commerce College Junagarh	24-25, January 2011	Research Methodology

Paper Published in Academic Journals

DR Kamalnayan B Parmar

1	Gujarat Manovignan Darshan Ahmedbad ISSN 2293-3477	January-March 2011 VOL. No-05 Issue No.01P.no 15-18	The Use of Virtual Classroom for School Improvement
2	Gujarat Manovignan Darshan Ahmedabad ISSN 2293-3477	April- September 2011 VOL. No-02-03 Issue No. 6-7 P.no 93-97	Significance of Value Education
3	Gujarat Manovignan Darshan Ahmedabad ISSN 2293-3477	July September -2011 VOL. No-04 Issue No. 08 Pinot 36-41	A study of awareness of teacher effectiveness among student teachers
4	New Frontier in Education ISSN :0972-1231	Oct-Dec -2012 VOL. No-45 Issue No. 04 Page no. 40-42	Teacher Educators' attitude towards students teachers and climate of teacher education Institute

DR Kamalnayan B Parmar

Paper presentation in Academic conferences

1N	UGC Sponsored two days National Seminar with OSTA on Human Rights Education Topic: Empowering citizens to fight corruption	Anand Education College Near grid Anand	26-03-2011 to 27-03-2011
2N	UGC Sponsored two days National Seminar : Healthy Quality Practices un known to known.Topic: Human relationship of teachers and students of secondary schools in Anand	Anand college of Education Near grid Anand	30-07-2011 to 31-07-2011
3N	UGC sponsored National seminar: " Women Empowerment through Education" Topic: Women Education in India A Perspective	Vaidya Shree M M Patel College of Education Gilbao TEkra Ahmedabad,	08-03-2011 to 09-03-2011

4N	NAAC Sponsored National Seminar, Topic: Research for quality improvement in secondary education.	N H Patel College of Education Anand Gujarat	17-18 -09-2011
5 S	UGC Sponsored State level Seminar, Topic: Human rights Role of teacher education	B C J College of Education Cambay Dist: Anand ,Gujarat	25 -09-2011

DR S L JADAV

1	National Seminar Human Rights	N H Patel College of Education, Anand	25 September 2011
2	National Seminar Poverty and Social Problem	N S Patel Arts College. Anand	14-15 September 2011

DR MINAXIBEN C VANIYA

1	A study of effectiveness on learning process by an exhibition method	Anand Education College	30,31-07-2011
2	Education for human rights A hope for better tomorrow	Smt B C J College of Education , Cambay	25-09-2011

- **Other Academic Activities:**

8. Total number of seminars/workshops conducted.

-ONE- (Improvement teaching methods for Maths Science teachers of Borsad Taluka)

9. Research projects

NIL

a) Newly implemented:

One Staff member is working on research work for their Ph.D. degrees.(Mrs. Minakshiben C Vaniya)

b) Completed: NIL

No research project has been completed in the academic year 2011-2012.

10. Patents generated, if any.

Sorry to state that ours is Education College, so it is not in our curriculum to generate patent.

11. New collaborative research programmes.

The faculties of our college regularly guide students for M.Ed. dissertations of surrounding region's self-finance colleges. At the university level they examine M.Ed. dissertations.

12. Research grants received from various agencies.

No research grants were received from any agencies by the college during the academic year. Staff member are try to do research work and try to get grant from UGC and other educational bodies and Non-Government Organization, who are ready to provide the grant for major-minor research work.

13. Details of research scholars.

The college is mainly an under graduate college, therefore no research work on large scale takes place in the college. At present no student is enrolled nor doing any research.

14. Citation index of faculty members and impact factor.

The publications of the faculty members during the year 2011-2012 are given below.

DR J K TALATI

1	Paradise Publication Jaipur	ISBN 978-03-80033-54-9	Improve your personality
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DR KAMALNAYAN PARMAR

1	Gujarat Manovignan Darshan Ahmedbad ISSN 2293-3477	January-March 2011 VOI. No-05 Issue No.01P.no 15-18	The Use of Virtual Classroom for School Improvement
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15. Honours/ Awards to the faculty.

NIL

16. Internal resources generated.

All throughout the academic year 2011-2012, the college generated the following detailed resources from the individuals and it was routed through Shree R P Anada College of Education ,Borsad.

17. Details of departments getting SAP, COSIST (ASIST)/ DST, FIST, etc. assistance/ recognition.

The college has not received any such assistance or recognition.

18. Community services.

Every year the college arranges lectures. College has number of teaching aids and other teaching resources, which is available for the use of practicing school. College has prepared VCD & DVD of cultural programme and eminent speakers lectures and distributed it to the different practicing school and even other schools of Borsad Taluka. Even CCERT kit is provided to practicing schools for exhibiting to their students.

19. Teachers and officers newly recruited.

NIL

20. Teaching – Non-teaching staff ratio.

The total teaching faculty is 08 and non-teaching staff is 06.

21. Improvements in the library services.

The following are some of the improvements in the library services of the college done during the academic year 2011-2012.

- Internet facility was provided to library service so students get benefited.
- New books have been purchased.
- Printing and Photo copy facility has been provided to students for academic purpose.

- Display board is also put for newly purchased books.

22. New books/ journals subscribed and their value.

The following is the details of the new books/ journals subscribed in the library and the value of the same for the academic year 2011-2012.

Books -448 Title: 296 Total Cost: 2, 84,462RS.

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback.

Student's feedback was taken in Demo Lesson given by Lecturers. Suggestion was taken from the trainee and for that suggestion box was put in general classroom. During the whole academic year these feedback were analyze and steps were taken for it. Feedback was also taken from the trainees after the completion of the course. The feedback was analyzed and report is prepared. The college management as well as the faculty members shares the report.

The Principal discusses special suggestions with the faculty members. Any lagging or deficiency is tried to be fulfilled as early as possible with context of our limitations. Our faculty member tries their level best to remove their deficiency. The college is always positive to improve their academic performance. The feedback about teaching and college development was obtained by stake holders. Suggestions and ideas will be implemented and for the betterment of our institution.

24. Unit cost of education.

Total salary is paid by government of Gujarat.

25. Computerization of administration and the process of admissions and examination results, issue of certificates.

The administrative office is computerized. The admission process, collection of fees, registration of trainees, internal marks, examination results etc. are done on the computer. Even Result of the student was put on website by the university.

26. Increase in the infrastructural facilities.

Full furnished computer laboratory was made.

27. Technology up gradation.

Along with this following things were purchased under the head of UGC Special Assistant Grant.

computer set were purchased.

- Smart board, 2 digital cameras, 1 handy cam
- Laptop, Printer, 1 photo copier machine

28. Computer and internet access and training to teachers and students.

Sensing to the importance of information and computer education in today's world, In the direction of making staff members and their wards oriented towards computer, the college conducts computer-training for the student teachers and others. The college maintains a broadband Internet facility for the trainees and staff members of the college. Even in library as well internet facility was available so that students can access the resources available on internet.

29. Financial aid to students.

The following is the details of the financial aid provided to students through the college in the year 2011-2012.

SC (boys 07, Girls-04) Scholarship: 95797=00 RS

ST (boys 09, Girls-03) Scholarship: 107610=00 RS

SEBC (boys 11, Girls-10) Scholarship: 34750=00 RS

30. Activities and support from the Alumni Association.

The association regularly meets for the betterment of the college. Advice and recommendation is periodically received from the association for the upliftment of the college. The association actively involves themselves in organizing co- and extra-curricular activities of the college. We appreciated their commitment for college activities. Each year new members are enrolled.

31. Activities and support from the Parent-Teacher Association.

Sorry to state that last year due to newly introduced CBCS syllabus, Parent Teacher Meeting was not held.

32. Health services:

NIL

33. Performance in sports activities.

NIL

34. Incentives to outstanding sportspersons.

NIL

35. Student achievements and awards:

NIL

36. Activities of the Guidance and Counselling unit.

The college has arranged an orientation programme for new student-teacher, so that they can understand the outline of syllabus very well. This orientation programmes were arranged in the very first week of the academic year. All faculty members of the college participated and counselled the student teachers for their future endeavour. Also the faculty members provide guidance and counselling all throughout the year to any needy student on request from practice teaching schools and surrounding schools for teachers, we send our trainees to them. Many soft skill courses were conducted by the sister college in the camps whose advantages were taken by our students.

Other than this, there is Collegiate Women's Development Cell (CWDC) which provides guidance to the girl students of the college all throughout the year. The cell also conducts many guest lectures, workshops, competitions, etc. for betterment the girl students in our college.

37. Placement services provided to students.

NIL

38. Development programmes for non-teaching staff.

ONE

39. Healthy practices of the institution:

The college has many healthy practices that they follow all throughout the academic year.

Some of the best practices are as follow.

- The college campus is no Gutka, no tobacco, no pan-masala and no cigarette zone.
- Suggestions are always accepted with open mind from all stake holders of the college all throughout the year. The rational suggestions are always implemented.
- New ideas were used for the conducting examination in the college.
- Awareness hoardings were placed in the campus against addiction. Slogans were put on the wall in college building. Thoughts were also painted on the wall of the college.
- The College puts emphasis on the use of ICT in the library and teaching learning process.

40. Linkages developed with National/ International, academic/ Research bodies.

Sorry to state that the college has not developed any national/international, academic/research bodies linkages in the last academic year 2011-2012.

41. Any other relevant information the institution wishes to add.

College is also running "Sapthdhara" activities suggested by Government of Gujarat.

Part C

Details of the plans of the Institution for the next year.

The following are the future plans thought of by the college keeping in view of the suggestions given by the NAAC peer team.

- Faculty members will work hard for removing lacunas suggested by NAAC peer team.
- Workshop for the faculty of College of education will be organized for the computer awareness. Surrounding lecturers will be invited and will be explained the use of new software for education.
- The staff members of the college are encouraged to submit research projects.
- Career oriented lectures will be organized for the sake of the students and different guest will be invited to deliver the lecture.
- Faculty members were motivated for minor and major research project.
- Faculty members were encouraged for publication of research articles and research papers in the national and international journals.

Name & Signature of the Name & Signature of the

DR MILAN SHAH DR J K TALATI

Coordinator, IQAC Chairperson IQAC

College Seal